

June 2021

OPEN SEMINARS AT PASONA EDUCATION

Basic Japanese Business Manner June 2 or 7

Understand intercultural communication and enhance business practices!

Main Topics

- Japanese Business Customs & Mindset
- Japanese Business Manner
- Receiving Visitors and Visiting Clients
- Exchanging Business Cards
- HORENSO: Reporting Techniques

Date/Time : June 2, 2021 (Wed) 14:00—17:00

June 7, 2021 (Mon) 14:00—17:00

Target : Hong Kong junior staff

Fee : HK\$1,700/person

Language : Cantonese

Lecturer : Iris Wan

Available on
June 2 or June 7

Lecturer: Iris Wan



A graduate of Simon Fraser University in Vancouver with extensive experience in training. Drawing on her experience of working and teaching in Japan, she provides customer service training for prestigious clients and Business Manner Training for Japanese companies.

Effective Negotiation Skills June 8 & 10

Learn effective techniques and strategies to negotiate better deals!

Main Topics

- Understanding Negotiation
- Getting Prepared
- The Negotiation Process
- Negotiation Techniques and Strategies

Date/Time : June 8 & 10 2021 9:30—12:30

Target : Assistant Managers ~ Supervisors

Fee : HK\$2,400/person

Language : Cantonese

Lecturer : William Shing

Lecturer: William Shing



Graduated with an MBA from the UK, William's extensive training and managerial background include Standard Chartered Bank, Cathay Pacific, Expeditors International of Washington Inc. and more. He designed and developed programs for HKU Space. He also works as a freelance trainer for Hong Kong and multi-national companies in Asia.

Coaching for Performance Excellence **NEW!** June 8 & 10

Help your staff learn and grow, and unlock their potential to maximize their performance to meet organizational needs!

Main Topics

- Shaping a motivational workplace
- Giving needs-based feedback
- Delivering effective coaching conversation
- Practice sessions

Date/Time : June 8 & 10, 2021 14:00—17:00

Target : Assistant Managers ~ Supervisors

Fee : HK\$2,400/person

Language : Cantonese

Lecturer : William Shing

Lecturer: Nelson Hui



Graduated from University of Toronto with a Master's degree, Mr. Nelson Hui has gained experience in the finance industry before joining HKU SPACE as a lecturer for the School of Economics.

Logical Thinking June 11 & 15

Equip yourself with logical thinking for more efficient problem solving skills!

Main Topics

- Logical communications
- Analyzing information with MECE
- The structure of logic tree
- Case studies

Date/Time : June 11 & 15, 2021 9:30—12:30

Target : Assistant Managers ~ Supervisors

Fee : HK\$2,200/person

Language : Cantonese

Lecturer : Nelson Hui

Pasona Education



Pasona Education is a subsidiary of Pasona Group Inc. founded in 1984 and a leading professional training institute that offers unrivalled expertise in language training as well as customer service and business training throughout Asia. We are deeply committed to helping people maximize their potential.

Other in-house seminar topics:

- Cross-cultural Communication
- Customer Service Training
- Modern Supervisory Skills
- Collaborating with others through EQ
- Financial Decision Making ...etc.

※Call us to find out more!

* Please note that a minimum of 6 participants is required for all seminars.

* Participants will receive an Attendance Certification upon completion.

* Anti-Pandemic Discounts (when enrolling in the 6-hour seminar on the same topic):

Enjoy \$200 off per pax for two participants

Enjoy \$300 off per pax for three and more participants

↓ Scan to enroll!



Pasona Education Co. Limited (Registration No.: 28791)

2/F, Vulcan House, 21-23 Leighton Rd., Causeway Bay

2577 8002

info@pasona.edu.hk

2890 8160

https://www.pasona.edu.hk