

# March 2024

## OPEN SEMINARS AT PASONA EDUCATION



PASONA

A Leading Professional Training Institute Since 1984



### Lecturer: Nelson Hui



Graduated from University of Toronto with a Master's degree, Mr. Nelson Hui has gained experience in the finance industry before joining HKU SPACE as a lecturer for the School of Economics.

### Logical Thinking

Mar 5

Equip yourself with logical thinking for more efficient problem solving skills!

#### Main Topics

- Logical communications
- Analyzing information with MECE
- The structure of logic tree
- Case studies

Date/Time : Mar 5, 2024 (Tue) 10:00—17:00

Target : Assistant Managers ~ Supervisors

Fee : HK\$2,300 / person

Language : Cantonese

Lecturer : Nelson Hui

### Lecturer: William Shing



Graduated with an MBA from the UK, William's extensive training and managerial background include Standard Chartered Bank, Cathay Pacific, Expeditors International of Washington Inc. and more. He designed and developed programs for HKU Space. He also works as a freelance trainer for Hong Kong and multi-national companies in Asia.

### Leading for Results

Mar 8

Learn leadership skills and lead your team to succeed!

#### Main Topics

- What Employees Want From Their Leaders
- Key Qualities and Skills of Leaders
- Situational Leadership
- Managing Performance

Date/Time : Mar 8, 2024 (Fri) 10:00—17:00

Target : Assistant Managers ~ Supervisors

Fee : HK\$2,500 / person

Language : Cantonese

Lecturer : William Shing

### Lecturer: Iris Wan



A graduate of Simon Fraser University in Vancouver with extensive experience in training. Drawing on her experience of working and teaching in Japan, she provides customer service training for prestigious clients and Business Manner Training for Japanese companies.

### Basic Japanese Business Manner

Mar 15

Understand intercultural communication and enhance business practices!

#### Main Topics

- Japanese Business Customs & Mindset
- Japanese Business Manner
- Receiving Visitors and Visiting Clients
- Exchanging Business Cards
- HORENSO: Reporting Techniques

Date/Time : Mar 15, 2024 (Fri) 10:00—13:00

Target : Junior Staff

Fee : HK\$1,700 / person

Language : Cantonese

Lecturer : Iris Wan

\* Please note that a minimum of 12 participants is required for all seminars.

#### Other in-house seminar topics:

- Cross-cultural Communication
- Team Visioning and Working
- Customer Service
- Financial Decision Making ...etc.

※Call us to find out more!

### Pasona Education



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