

**2024 年 2 月學期**
**時 間 表**

日 期	程 序	參 考
4 月 23 日	遞交回條截止日期	1
4 月 29 日	申請更改考試時間截止日期	2
4 月 29 日 至 5 月 14 日	<u>核對報告板上的資料</u> <b>注意!</b> 請核對您的學生編號是否出現 在所選擇的班別內， 如果沒有您的編號，請聯絡本校， 否則便不能入讀您喜愛的班別或報錯班別。	3
<b>5 月 1 日至 5 月 8 日</b>	<b>繳費靈或網上銀行〔繳付賬單〕</b>	4
5 月 7 日至 5 月 13 日	期末考試日期〔最後一堂〕	5
5 月 14 日	<u>補考日期</u> 〔可被列入「優先學員」範圍內〕	2
5 月 14 日	<u>截止日期：</u> 更正資料 更改班別 退出已繳費的課程	6
5 月 22 日 早上	<u>手機短訊</u> 〔公佈成績〕	7
5 月 22 日起 12:00noon – 9:30pm	<u>「合格學員」報名日</u> 「優先學員」可從這天起前往本校 領取成績單和收據 「合格學員」請前往本校選擇當時仍未滿額之 班別及繳付學費。 〔先報先得，額滿即止〕	8
5 月 23 日起 09:00am – 9:30pm	<u>「不合格學員」報名日</u> 〔先報先得，額滿即止〕	9
5 月 27 日及 5 月 28 日 6:30pm – 8:30pm	<u>核對試卷日</u> 〔請於 5 月 22 日至 5 月 26 日登記〕	--
6 月 18 日起	退款日	10

## 1. 遞交回條〔Google Form〕

- <https://forms.gle/BpyyrbAVJEpvBahD8>
- 在回條的「下個學期欄」內只能揀選一班。
- 選擇多於一班的回條將被視為無效。

## 2. 申請補考

- 如未能在原定日期參加期末考試，請於**4月29日**或之前以書面形式〔請註明姓名、班別、聯絡電話和原因〕電郵至 [info@pasona.edu.hk](mailto:info@pasona.edu.hk) 岩波老師申請補考。
- 補考日期是**5月14日**，開考時間是**6:00pm, 6:30pm, 7:30pm, 8:00pm**。
- 未能於指定補考日期〔**5月14日**〕補考之學員，請於申請信上寫上自行選擇的補考日期。
- 如於**5月14日**或之前考試，閣下可被列入「優先學員」範圍內。如果所選班別的報名人數超出名額，列入「優先學員」範圍的準則是以考試分數高低來決定。\* 請參閱第11(a)項。
- 但如於**5月15日**或之後考試，閣下即使成績優異，也不被列入「優先學員」範圍內。

## 收費

在其他同級考試日期補考 = 每名學員 HK\$60

在指定補考日期〔**5月14日**〕補考 = 每名學員 HK\$160

不在最後一堂或**5月14日**考試〔如獲批准〕= 每名學員 HK\$220

## 3. 核對報告板上的資料

- 已提交回條的學員請在**4月29日至5月14日**期間核對報告板上的資料。
- 請核對您的學生編號是否出現在所選擇的班別內。

## 4. 繳費靈或網上銀行

- 請於**5月1日至5月8日期間**只接受以繳費靈<sup>(i)</sup>或網上銀行<sup>(ii)</sup>繳付下個級別之第一期學費，在這期間本校恕不接受現金或支票付款。
- 不想以繳費靈或網上銀行付款之學員可於**5月22日**或之後，以現金或支票繳付下個級別之第一期學費，但請明白，閣下考試成績即使優異，也不被列入「優先學員」範圍內。
- 如未有足夠同學繳付第一期學費，該班可能會被取消。
- 學費表請參閱附件1。

(i) 本校之繳費靈商戶編號是「9786」，賬單戶口號碼是「學生編號」。

(ii) 請於網上銀行選取「繳費 / 繳付賬單」功能，然後揀選「商戶名稱」，並在「賬單號碼」內輸入「學生編號」。〔如首次選用「繳費 / 繳付賬單」繳交本校學費，必先登記賬單。〕

## 5. 期末考試

考試包括兩部分：筆試和聆聽。

〔初級 Grade 4 & 8、中級 Grade 4 & 8 及強化日語溝通課程級 Grade 1-8 考試也包括口試。〕  
考試時間表將稍後公佈。

## 6. 截止日期：更正資料、更改班別及退出已繳費的課程

更正資料：請於 5 月 14 日或之前以電郵聯絡本校。

更改班別：請於 5 月 14 日或之前以電郵聯絡本校。

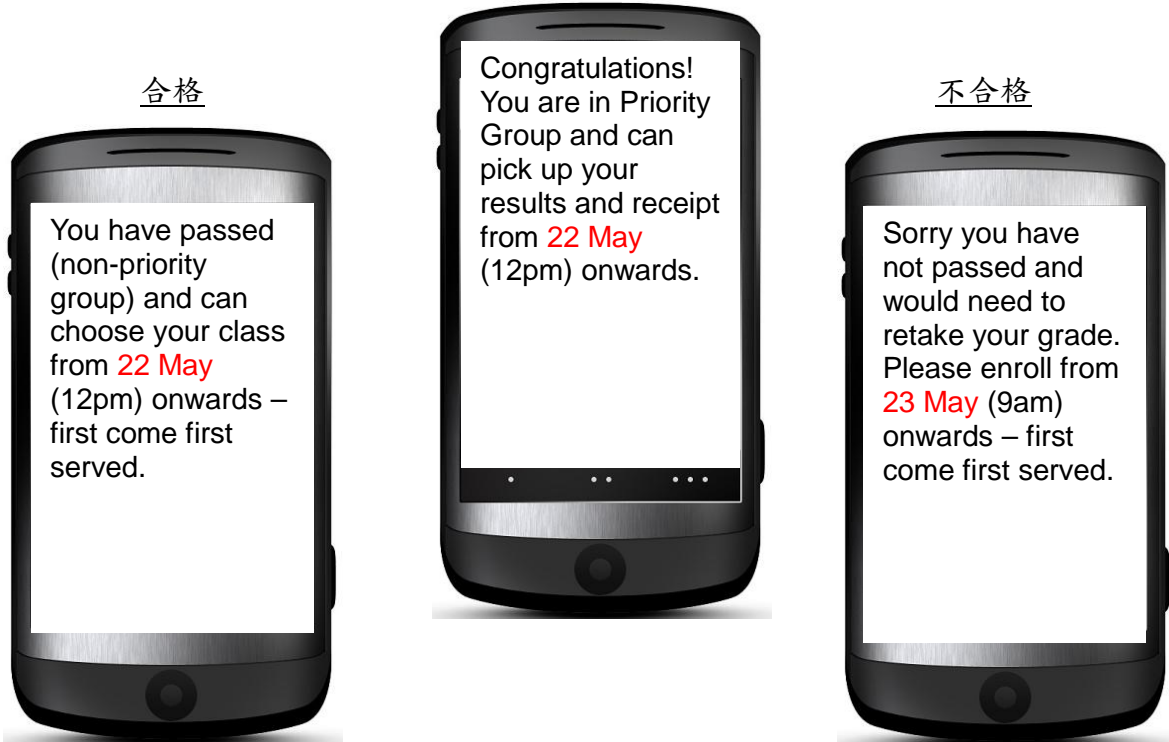
退出已繳費的課程：以繳費靈或網上銀行繳付了下一個級別之第一期學費之學員，如決定下學期退學，請於 5 月 14 日或之前以電郵聯絡本校。

\* 逾期更正資料、更改班別或退出恕不接受。屆時已繳付的第一期學費將不獲發還，學員並須繼續繳付餘下學期學費。

## 7. 手機短訊〔5月22日〕

閣下將收到以下其中一段手機短訊。

### 優先學員〔Priority Group〕



- 短訊將不會顯示「考試分數」。
- 本校只向學員發放短訊一次，不會重發。無論學員因任何原因沒有收到該段短訊，均毋須致電本校查詢成績。請按報名程序前往本校領取成績單。

## 8. 「合格學員」報名日〔由5月22日起〕

- 優先學員：可從這天起前往本校領取成績單和收據。
- 以繳費靈或網上銀行繳付了學費，考試合格但非優先之學員：請前往本校選擇當時仍未滿額之班別。
- 考試合格但還未繳付學費之學員：請前往本校選擇當時仍未滿額之班別，及以現金或支票繳付第一期學費。
- 已報名但要調班之學員，請攜同收據正本前往本校更改至當時仍未滿額之班別。

## 9. 「不合格學員」報名日〔由5月23日起〕

考試不合格或沒有參加考試之學員將不獲升班，請前往本校選擇當時仍未滿額之同級班別。

## 10. 退款日〔由6月18日起〕

- 已繳付下個級別之第一期學費但沒有報讀任何日語課程之學員，本校將以銀行轉賬或支票形式退回款項。
- 已繳付下個級別之第一期學費但重讀之學員，本校將以銀行轉賬或支票形式退回學費差額。

## 11. 備註

- a) 為確保閣下的名字能被列入「優先學員」內〔因應期末考試的成績而定〕，請必須完成以下三個步驟：
- i) 於**4月23日**或以前提交回條，及
  - ii) 於**5月8日**或之前以繳費靈或網上銀行繳付下個級別之第一期學費，及
  - iii) 不遲於**5月14日**考試。

如欠缺以上任何一項之學員，即使成績優異，也不被列入「優先學員」範圍內。

- b) 每班收生額會因應課室大小而變動，本校有權把數班合併為一班。
- c) 本校會根據以繳費靈或網上銀行繳付學費的人數來決定保留或取消一個班別，如果某一班內沒有足夠人數選擇以繳費靈或網上銀行繳付下個級別之第一期學費，該班別可能會被取消。
- d) 學員不能以電話或電郵方式查詢成績或報名。
- e) 如學員未能於指定日期返校，可委托親友前往本校代取成績單及繳付第一期學費。
- f) 除「優先學員」外，其他學員是以先到先得的形式報名，額滿即止，本校只接受現金或支票。本校不能保證所有學員均能升讀回條上所選擇的班別。
- g) 如在開課後轉班，本校將收取行政費每次 HK\$230。



## 附件 1 學費表

Course	Material	Tuition Fee (1st installment)	Material Fee	Total Fee
General Grade 2 / Young Grade 2 (12-16)	文化初級日本語〔1〕	HK\$570	HK\$ -	HK\$570
General Grade 3 / Young Grade 3 (12-16)	文化初級日本語〔2〕	HK\$600	HK\$350	HK\$950
General Grade 4 / Young Grade 4 (12-16)	文化初級日本語〔2〕	HK\$630	HK\$ -	HK\$630
General Grade 5 / Young Grade 5 (12-16)	文化初級日本語〔3〕	HK\$690	HK\$350	HK\$1,040
General Grade 6 / Young Grade 6 (12-16)	文化初級日本語〔3〕	HK\$720	HK\$ -	HK\$720
General Grade 7 / Young Grade 7 (12-16)	文化初級日本語〔4〕	HK\$750	HK\$350	HK\$1,100
General Grade 8 / Young Grade 8 (12-16)	文化初級日本語〔4〕	HK\$780	HK\$ -	HK\$780
Advancing Grade 1 / Young Advancing Grade 1 (12-16)	新文化日本語〔中級 1〕	HK\$890	HK\$480	HK\$1,370
Advancing Grade 2 / Young Advancing Grade 2 (12-16)	新文化日本語〔中級 1〕	HK\$890	HK\$ -	HK\$890
Advancing Grade 3 / Young Advancing Grade 3 (12-16)	新文化日本語〔中級 2〕	HK\$890	HK\$350	HK\$1,240
Advancing Grade 4 / Young Advancing Grade 4 (12-16)	新文化日本語〔中級 2〕	HK\$890	HK\$ -	HK\$890
Advancing Grade 5 / Young Advancing Grade 5 (12-16)	文化中級日本語 II	HK\$960	HK\$480	HK\$1,440
Advancing Grade 6 / Young Advancing Grade 6 (12-16)	文化中級日本語 II	HK\$960	HK\$100	HK\$1,060
Advancing Grade 7 / Young Advancing Grade 7 (12-16)	文化中級日本語 II	HK\$960	HK\$100	HK\$1,060
Advancing Grade 8 / Young Advancing Grade 8 (12-16)	文化中級日本語 II	HK\$960	HK\$100	HK\$1,060
Mastering Grade 1	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$1,120	HK\$400	HK\$1,520
Mastering Grade 2	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$1,120	HK\$100	HK\$1,220
Mastering Grade 3	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$1,120	HK\$100	HK\$1,220
Mastering Grade 4	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$1,120	HK\$100	HK\$1,220
Mastering Grade 5	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$1,120	HK\$100	HK\$1,220
Mastering Grade 6	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$1,120	HK\$100	HK\$1,220
Mastering Grade 7	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$1,120	HK\$100	HK\$1,220
Mastering Grade 8	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$1,120	HK\$100	HK\$1,220
Intensive General Stage 2	文化初級日本語〔3+4〕	HK\$2,850	HK\$660	HK\$3,510
Intensive Advancing Stage 1	文化中級日本語 I	HK\$3,150	HK\$660	HK\$3,810
Intensive Advancing Stage 2	文化中級日本語 II	HK\$3,250	HK\$660	HK\$3,910
Intensive Mastering Stage 1	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$3,530	HK\$600	HK\$4,130
Intensive Mastering Stage 2	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$3,530	HK\$300	HK\$3,830

**February 2024 Term**
**Timetable**

<b>Date</b>	<b>Procedure</b>	<b>Ref.</b>
23 April	Submission Deadline for the Reply Slip	1
29 April	Application Deadline for a Make-Up Test	2
29 April – 14 May	<u>Checking the List on the Notice Board</u> <b><u>IMPORTANT!</u></b> Please make sure your student number is listed under the class of your preference. If it is not, please inform <b>our school</b> , as you will not be able to join your preferred class or you will enroll in the wrong class even if you are in the Priority Group.	3
<b>1 May – 8 May</b>	<b>Pay by PPS or e-Banking (Bill Payment)</b>	4
7 May – 13 May	Final Test Days (Last Lesson)	5
14 May	<u>Make-Up Test Day</u> (for which your result will still be included in the Priority Group.)	2
14 May	<u>Deadline For :</u> correcting the mistakes on the name list, changing your choice and withdrawing from the paid course	6
22 May Morning	<u>SMS</u> (Result Announcements)	7
22 May onwards 12:00noon – 9:30pm	<u>Enrollment Day for the Passed Students</u> Priority Group students can pick up your results and receipts from this day onwards. Passed students please come to our school to choose an available class and pay the tuition fee. (First-come first-served)	8
23 May onwards 09:00am – 9:30pm	Enrollment Day for the Failed Students (First-come first-served)	9
27 May & 28 May 6:30pm – 8:30pm	<u>Final Test Paper Checking Day</u> (Please register between <b>22 May</b> and <b>26 May</b> if you want to check your final test.)	--
18 June onwards	Refund Day	10

## 1. Submission of the Reply Slip (Google Form)

- <https://forms.gle/BpyyrbAVJEpvBahD8>
- Please select only one Japanese class for the next term.
- Your reply slip will not be valid if you choose more than one Japanese class.

## 2. Application for the Make-Up Test

- Email our Japanese Head Teacher, Ms. Iwanami ([info@pasona.edu.hk](mailto:info@pasona.edu.hk)), to apply for the make-up test by **29 April** and include your name, class, phone number and reason.
- The scheduled make-up test day is on **14 May**, the starting time is **6:00pm, 6:30pm, 7:30pm, 8:00pm**.
- If you are not available on the scheduled make-up test day (**14 May**), include your preferred make-up test day in your email.
- **For make-up tests taken on or before 14 May**, results will still be included in the Priority Group. If your preferred class is full, your final test score will be used to determine your Priority Group status.  
\* Please refer to Point 11(a).
- **Note: Any make-up tests taken on or after 15 May**, its results will not be included in the Priority Group even if your final test score is high.

### Fees

HK\$60 per student if the make-up test is taken with another class of the same grade.

HK\$160 per student if the make-up test is taken on **14 May** (the designated test date).

HK\$220 per student if the make-up test is taken on a date of your choice (with our Japanese Head Teacher's approval).

## 3. Checking the List on the Notice Board

- Students who have already submitted their reply slips should check the list on the notice board for class confirmation **from 29 April to 14 May**.
- Please check that your student number and chosen class are both correct.

## 4. PPS or e-Banking

- Please pay the first installment of your tuition fee only by PPS<sup>(i)</sup> or e-banking<sup>(ii)</sup> **from 1 May to 8 May**. We are sorry but cash or cheques are not accepted in this period.
- Cash or cheque payments are only accepted from **22 May** but regardless of your final test scores you will not be included in the Priority Group for payments after this date.
- Class may also be cancelled if not enough students pay the first installment before **8 May**.
- Refer to the price list on Appendix 1.

(i) Our PPS Merchant Code is "9786". The Bill Payee Account Number is your student number.

(ii) Please choose "Pay Bills / Bill Payment" function on your e-banking page. Then, please select "Merchant Name" and enter your student number in "Bill Number". (Please register your bill if you are using the "Pay Bills / Bill Payment" function to pay our tuition fee for the first time.)

## 5. Final Test

The final test for all classes consists of a writing and a listening section.

In addition to the above assessments, a speaking test will also be administered for General Grade 4 & 8, Advanced Grade 4 & 8 and Mastering Japanese Communication Course Grade 1-8.

The final test schedule will be announced shortly.

## 6. Correcting Mistakes on the Name List, Changing Your Choice and Withdrawing from a Paid Course

Correcting the mistakes on the name list: [contact our school by email](#) by 14 May.

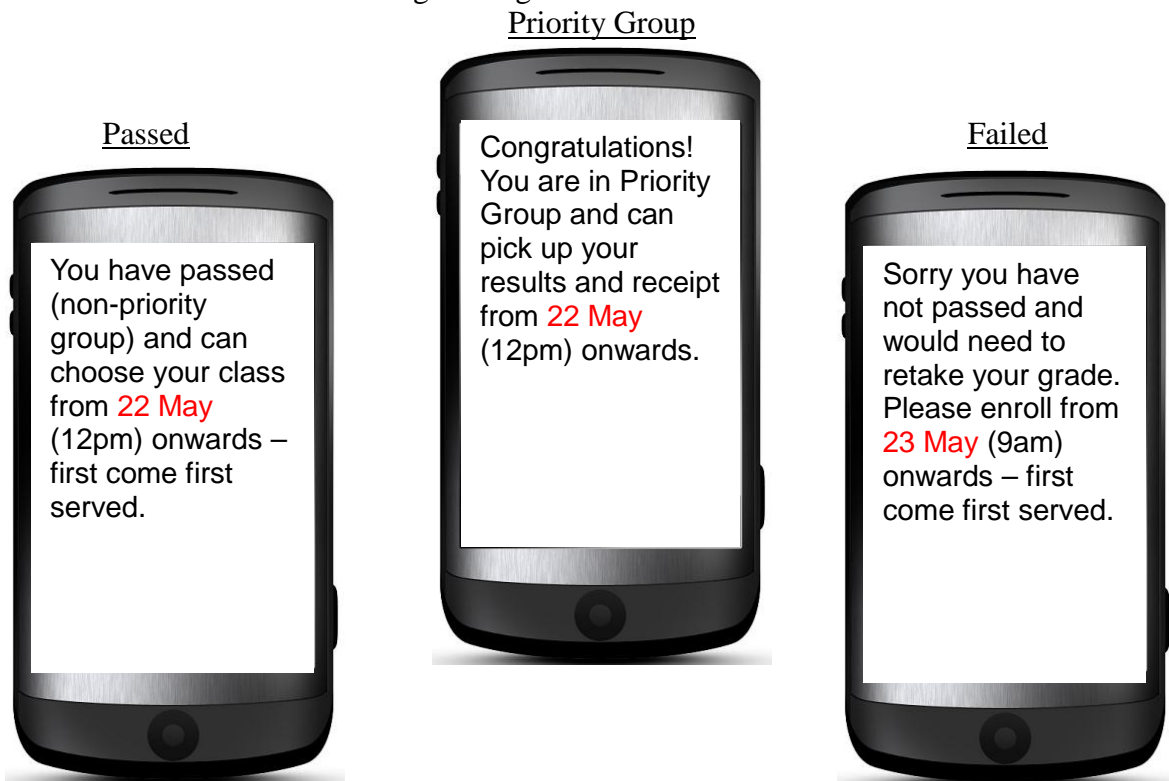
Changing your chosen class: [contact our school by email](#) by 14 May.

Withdrawing from a paid course: [contact our school by email](#) by 14 May if you have paid the first installment by PPS or e-banking but decide not to enroll.

\* We are sorry but late requests for amendments or withdrawal will not be accepted. Thus, the first installment will not be refundable. You will also be required to pay the remaining installments.

## 7. SMS (Result Announcements) (22 May)

You will receive one of the following messages.



- The message will not show your score.
- The message will only be sent once. If you have not received the message, **please do not call us to check your results** and come to our school to pick up your result slip, following the general enrollment procedure.



## 8. Enrollment Day for Passed Students (Starting from 22 May)

- Priority Group students: come to our school to pick up your result slip and receipt from this day onwards.
- Passed students but not in Priority Group and has paid by PPS or e-banking: come to our school to choose an available class.
- Passed students but have not paid yet: come to our school to choose an available class and pay the first installment of the tuition fee in cash or by cheque.
- If you have already enrolled in a class but want to change to another class, please bring along your original receipt to our school to change to an available class.

## 9. Enrollment Day for Failed Students (Starting from 23 May)

Failed students or those who did not take the final test will not be allowed to move up to the next grade. Please come to our school to choose an available class in the same grade.

## 10. Refund (Starting from 18 June)

- Students who have paid the first installment for the next grade but cannot enroll in any of the Japanese courses will receive the refund via bank transfer or by cheque.
- Students who have paid the first installment for the next grade but need to repeat a grade will receive the price difference via bank transfer or by cheque.

## 11. Remarks

- To ensure inclusion in the Priority Group (subject to your final test result), you have to complete the three steps below.
  - submit the reply slip on or before **23 April**, and
  - pay the first installment of the Japanese course for the next grade by PPS or e-banking only on or before **8 May**, and
  - take the final test no later than **14 May**.

**If you fail to do any one of the above items, you will not be included in the Priority Group.**

- The number of students may be changed depending on the size of the classroom. We reserve the right to combine several classes into one.
- The decision of whether a class is cancelled depends on the number of students paying the first installment by PPS or e-banking. Thus, a class may be cancelled due to an insufficient number of students paying the first installment of the tuition fee for the next grade by PPS or e-banking.**
- We are sorry but neither checking the final test result nor enrolling in a class by phone or by email is allowed.



- e) You can ask someone else to come to the school to pick up your result slip and register on your behalf should you be unable to come to the school on any of the designated dates.
- f) Apart from the Priority Group Students, other students' enrollment will be on a first-come first-served basis and we will accept only cash or cheques. We cannot guarantee that all the students will be able to move up to their preferred class.
- g) If you want to change to another class after the courses have started, an administration fee of HK\$230 per change will be charged.



## Appendix 1 Price List

Course	Material	Tuition Fee (1st installment)	Material Fee	Total Fee
General Grade 2 / Young Grade 2 (12-16)	文化初級日本語〔1〕	HK\$570	HK\$ -	HK\$570
General Grade 3 / Young Grade 3 (12-16)	文化初級日本語〔2〕	HK\$600	HK\$350	HK\$950
General Grade 4 / Young Grade 4 (12-16)	文化初級日本語〔2〕	HK\$630	HK\$ -	HK\$630
General Grade 5 / Young Grade 5 (12-16)	文化初級日本語〔3〕	HK\$690	HK\$350	HK\$1,040
General Grade 6 / Young Grade 6 (12-16)	文化初級日本語〔3〕	HK\$720	HK\$ -	HK\$720
General Grade 7 / Young Grade 7 (12-16)	文化初級日本語〔4〕	HK\$750	HK\$350	HK\$1,100
General Grade 8 / Young Grade 8 (12-16)	文化初級日本語〔4〕	HK\$780	HK\$ -	HK\$780
Advancing Grade 1 / Young Advancing Grade 1 (12-16)	新文化日本語〔中級 1〕	HK\$890	HK\$480	HK\$1,370
Advancing Grade 2 / Young Advancing Grade 2 (12-16)	新文化日本語〔中級 1〕	HK\$890	HK\$ -	HK\$890
Advancing Grade 3 / Young Advancing Grade 3 (12-16)	新文化日本語〔中級 2〕	HK\$890	HK\$350	HK\$1,240
Advancing Grade 4 / Young Advancing Grade 4 (12-16)	新文化日本語〔中級 2〕	HK\$890	HK\$ -	HK\$890
Advancing Grade 5 / Young Advancing Grade 5 (12-16)	文化中級日本語 II	HK\$960	HK\$480	HK\$1,440
Advancing Grade 6 / Young Advancing Grade 6 (12-16)	文化中級日本語 II	HK\$960	HK\$100	HK\$1,060
Advancing Grade 7 / Young Advancing Grade 7 (12-16)	文化中級日本語 II	HK\$960	HK\$100	HK\$1,060
Advancing Grade 8 / Young Advancing Grade 8 (12-16)	文化中級日本語 II	HK\$960	HK\$100	HK\$1,060
Mastering Grade 1	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$1,120	HK\$400	HK\$1,520
Mastering Grade 2	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$1,120	HK\$100	HK\$1,220
Mastering Grade 3	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$1,120	HK\$100	HK\$1,220
Mastering Grade 4	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$1,120	HK\$100	HK\$1,220
Mastering Grade 5	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$1,120	HK\$100	HK\$1,220
Mastering Grade 6	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$1,120	HK\$100	HK\$1,220
Mastering Grade 7	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$1,120	HK\$100	HK\$1,220
Mastering Grade 8	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$1,120	HK\$100	HK\$1,220
Intensive General Stage 2	文化初級日本語〔3+4〕	HK\$2,850	HK\$660	HK\$3,510
Intensive Advancing Stage 1	文化中級日本語 I	HK\$3,150	HK\$660	HK\$3,810
Intensive Advancing Stage 2	文化中級日本語 II	HK\$3,250	HK\$660	HK\$3,910
Intensive Mastering Stage 1	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$3,530	HK\$600	HK\$4,130
Intensive Mastering Stage 2	(15 題材學高級日語 + 15 題材學高級日語習作)	HK\$3,530	HK\$300	HK\$3,830

## Feb 2024 Term

# Final Test Schedule

### 7 May Tuesday

7:30 – 8:50 pm	Grade	G1E	G1R	A4A
8:55 – 10:15 pm	Grade	G3C	G4B	G5A

### 8 May Wednesday

2:00 – 3:20 pm	Grade	G4C			
7:30 – 8:50 pm	Grade	G1Q	G2C	G5B	G6B
8:55 – 10:15 pm	Grade	G4D	G7B	M7	

### 9 May Thursday

7:30 – 8:50 pm	Grade	A1C	G1H	G8A
8:55 – 10:15 pm	Grade	A7	A8A	

### 10 May Friday

5:00 – 6:20 pm	Grade	YG3	YA1	
7:30 – 8:50 pm	Grade	G4E	G5D	A6A
8:55 – 10:15 pm	Grade	G2D	G8B	M6A

### 11 May Saturday

10:00 – 11:20 am	Grade	G8C	A1D	
11:25 am – 12:45 pm	Grade	G2E	G3F	M8
12:50 – 2:10 pm	Grade	A8B	M1	
2:15 – 3:35 pm	Grade	G1J	A4B	
3:40 – 5:00 pm	Grade	A2B	M4	
5:05 – 6:25 pm	Grade	G6C	A5A	M5
6:30 – 7:50 pm	Grade	G1K	A5B	

### 12 May Sunday

10:00 – 11:20 am	Grade	A2C	M2		
11:25 am – 12:45 pm	Grade	G6D	A3B		
12:50 – 2:10 pm	Grade	G1M	G2F		
2:15 – 3:35 pm	Grade	A6B	M6B		
3:40 – 5:00 pm	Grade	G1P	G3H	G4G	G5E G6E

### 13 May Monday

2:00 – 3:20 pm	Grade	G1A	G2A	
7:30 – 8:50 pm	Grade	G3A	G4A	G7A
8:55 – 10:15 pm	Grade	G1C	G2B	G6A



**GENERAL JAPANESE COURSE 初級日語課程**

Grade 1			
Tuition Fee: HK\$2,080 (\$520 × 4 installments)		Material Fee: HK\$350	
J2406G1A	Tue	2:00 – 4:30 pm	4 Jun 24 - 27 Aug 24
J2406G1B	Wed	10:00 am – 12:30 pm	5 Jun 24 - 28 Aug 24
J2406G1C	Thu	2:00 – 4:30 pm	6 Jun 24 - 29 Aug 24
J2406G1D	Thu	7:40 – 10:10 pm	6 Jun 24 - 29 Aug 24
J2406G1E	Fri	7:40 – 10:10 pm	7 Jun 24 - 30 Aug 24
J2406G1F	Sat	10:00 am – 12:30 pm	1 Jun 24 - 24 Aug 24
J2406G1G	Sat	12:40 – 3:10 pm	1 Jun 24 - 24 Aug 24
J2406G1H	Sat	6:00 – 8:30 pm	1 Jun 24 - 24 Aug 24
J2406G1J	Sun	10:00 am – 12:30 pm	2 Jun 24 - 1 Sep 24
J2406G1K	Sun	12:40 – 3:10 pm	2 Jun 24 - 1 Sep 24

Grade 2			
Tuition Fee: HK\$2,280 (\$570 × 4 installments)		Material Fee: HK\$350	
J2406G2A	*Mon	2:00 – 4:30 pm	3 Jun 24 - 2 Sep 24
J2406G2B	*Mon	7:40 – 10:10 pm	3 Jun 24 - 2 Sep 24
J2406G2C	Tue	7:40 – 10:10 pm	4 Jun 24 - 27 Aug 24
J2406G2D	Tue	7:40 – 10:10 pm	4 Jun 24 - 27 Aug 24
J2406G2E	Wed	7:40 – 10:10 pm	5 Jun 24 - 28 Aug 24
J2406G2F	Thu	7:40 – 10:10 pm	6 Jun 24 - 29 Aug 24
J2406G2G	Sat	12:40 – 3:10 pm	1 Jun 24 - 24 Aug 24
J2406G2H	Sat	6:00 – 8:30 pm	1 Jun 24 - 24 Aug 24
J2406G2J	Sun	12:40 – 3:10 pm	2 Jun 24 - 1 Sep 24
J2406G2K	Sun	3:20 – 5:50 pm	2 Jun 24 - 1 Sep 24

Grade 3			
Tuition Fee: HK\$2,400 (\$600 × 4 installments)		Material Fee: HK\$350	
J2406G3A	*Mon	2:00 – 4:30 pm	3 Jun 24 - 2 Sep 24
J2406G3B	*Mon	7:40 – 10:10 pm	3 Jun 24 - 2 Sep 24
J2406G3C	Wed	7:40 – 10:10 pm	5 Jun 24 - 28 Aug 24
J2406G3D	Fri	7:40 – 10:10 pm	7 Jun 24 - 30 Aug 24
J2406G3E	Sat	10:00 am – 12:30 pm	1 Jun 24 - 24 Aug 24
J2406G3F	Sun	12:40 – 3:10 pm	2 Jun 24 - 1 Sep 24

Grade 4			
Tuition Fee: HK\$2,520 (\$630 × 4 installments)		Material Fee: HK\$350	
J2406G4A	*Mon	7:40 – 10:10 pm	3 Jun 24 - 2 Sep 24
J2406G4B	Tue	7:40 – 10:10 pm	4 Jun 24 - 27 Aug 24
J2406G4C	Sat	10:00 am – 12:30 pm	1 Jun 24 - 24 Aug 24
J2406G4D	Sun	3:20 – 5:50 pm	2 Jun 24 - 1 Sep 24


Grade 5			
Tuition Fee: HK\$2,760 (\$690 × 4 installments)		Material Fee: HK\$350	
J2406G5A	*Mon	7:40 – 10:10 pm	3 Jun 24 - 2 Sep 24
J2406G5B	Tue	7:40 – 10:10 pm	4 Jun 24 - 27 Aug 24
J2406G5C	Wed	2:00 – 4:30 pm	5 Jun 24 - 28 Aug 24
J2406G5D	Wed	7:40 – 10:10 pm	5 Jun 24 - 28 Aug 24
J2406G5E	Fri	7:40 – 10:10 pm	7 Jun 24 - 30 Aug 24
J2406G5F	Sun	3:20 – 5:50 pm	2 Jun 24 - 1 Sep 24

Grade 6			
Tuition Fee: HK\$2,880 (\$720 × 4 installments)		Material Fee: HK\$350	
J2406G6A	Tue	7:40 – 10:10 pm	4 Jun 24 - 27 Aug 24
J2406G6B	Wed	7:40 – 10:10 pm	5 Jun 24 - 28 Aug 24
J2406G6C	Fri	7:40 – 10:10 pm	7 Jun 24 - 30 Aug 24
J2406G6D	Sun	3:20 – 5:50 pm	2 Jun 24 - 1 Sep 24

Grade 7			
Tuition Fee: HK\$3,000 (\$750 × 4 installments)		Material Fee: HK\$350	
J2406G7A	*Mon	7:40 – 10:10 pm	3 Jun 24 - 2 Sep 24
J2406G7B	Wed	7:40 – 10:10 pm	5 Jun 24 - 28 Aug 24
J2406G7C	Sat	3:20 – 5:50 pm	1 Jun 24 - 24 Aug 24
J2406G7D	Sun	10:00 am – 12:30 pm	2 Jun 24 - 1 Sep 24
J2406G7E	Sun	3:20 – 5:50 pm	2 Jun 24 - 1 Sep 24

Grade 8			
Tuition Fee: HK\$3,120 (\$780 × 4 installments)		Material Fee: HK\$350	
J2406G8A	*Mon	7:40 – 10:10 pm	3 Jun 24 - 2 Sep 24
J2406G8B	Wed	7:40 – 10:10 pm	5 Jun 24 - 28 Aug 24


**\* For all Monday once-a-week classes**



Please note that a lesson will be taken on **30 June (Sun)**  
**10am-12:30pm**

**Enrollment Starting Dates:**

- Beginner Grade 1 Course ~ **Starting from 2 May 2024 (Thu)**
- Placement Test ~ **Starting from 25 Apr 2024 (Thu)**



*\* Enrollment must be made at Pasona Education.*  
*\* New Students enrolling into Grade 2 and above must take the placement test.*

<b>General Placement Test Dates:</b> 26 Apr 2024 – 17 May 2024	<b>Test Fee: HK\$90</b>
<b>Advanced Placement Test Date:</b> 16 May & 17 May 2024	<b>Test Fee: HK\$90</b> 10:00 am – 9:00 pm

**初級日語課程**
**General Japanese Course**

本課程編排由教授日語發音及基礎文法開始，內容由淺入深，由經驗豐富的日籍導師教授。本課程特色是注重會話訓練，學員通過角色扮演、小組討論以及課堂活動，不但可加強其日語會話的信心，同時也可提昇聽力、書寫及閱讀日語的能力。

This course is designed to take learners from beginner to intermediate level. Classes are specially planned so that learners get the maximum opportunity to study basic grammar and to gain confidence in speaking, reading, writing and listening through role-plays, guided conversations, discussions and activities.

Class : General Grades 1 – 8  
Total Hours : 31.25 hours / grade

(Lesson = 30 hours / grade, Test = 1.25 hours / grade)

地址: 香港銅鑼灣禮頓道 21-23 號均峰商業大廈 2 字樓

電話: 2577-8002

傳真: 2890-8160

電郵: [info@pasona.edu.hk](mailto:info@pasona.edu.hk)

網址: [www.pasona.edu.hk](http://www.pasona.edu.hk)

開放時間:

星期一至五: 9:00am – 10:15pm

星期六: 9:00am – 9:00pm

星期日: 9:30am – 6:00pm

(公眾假期休息)


**付款辦法**

學員需即時辦理註冊手續，第一期學費請用現金或支票繳付，支票請書明收款人為「Pasona Education Co. Limited」；而第二、第三及第四期學費則用自動轉帳形式繳付。

**Payment Methods**

Students who enrol in our Japanese courses have to register at our school and pay the first installment in cash or by cheque (payable to “Pasona Education Co. Limited”). The second, the third and the fourth installments will be made by auto pay.

**退款**

除非學員所報讀的課程已被本校取消，否則學員已繳付的學費，本校恕不退還，也不能轉作為其他學期或其他課程的學費。

**Refunds**

We regret that refunds are only possible if a course is cancelled. Otherwise, fees paid are neither refundable nor transferable to subsequent terms or other courses.

**颱風及暴雨警告**

因颱風或暴雨警告而取消的課堂，我們將不會安排補課或退還該堂課的學費。

**Typhoons and Rainstorms**

We regret that we are unable to make up or refund fees for classes that are cancelled due to typhoons or rainstorms.

**網上課堂**

如有任何特別情況（例如爆發病毒等...）引致本校未能開放校舍上課，本校保留將面授課堂改為網上課堂的權利。

**Online Lessons**

In case of any special circumstances (such as the outbreak of any virus...) and the school is unable to open our premises for classes, we reserve the right to provide these face-to-face-lessons via online meetings instead.





**ADVANCING JAPANESE COURSE**

**進階日語課程**

<b>A1</b>		Tuition Fee: HK\$3,560 (\$890 × 4 installments)	Material Fee: HK\$480
<b>Advancing Grade 1</b>			
J2406A1A	Thu	7:40 – 10:10 pm	6 Jun 24 - 29 Aug 24
J2406A1B	Fri	7:40 – 10:10 pm	7 Jun 24 - 30 Aug 24
J2406A1C	Sat	10:00 am – 12:30 pm	1 Jun 24 - 24 Aug 24
<b>A2 - A4</b>		Tuition Fee: HK\$3,560 (\$890 × 4 installments)	Material Fee: HK\$350
<b>Advancing Grade 2</b>			
J2406A2A	Thu	7:40 – 10:10 pm	6 Jun 24 - 29 Aug 24
J2406A2B	Sat	10:00 am – 12:30 pm	1 Jun 24 - 24 Aug 24
<b>Advancing Grade 3</b>			
J2406A3A	Sat	3:20 – 5:50 pm	1 Jun 24 - 24 Aug 24
J2406A3B	Sun	10:00 am – 12:30 pm	2 Jun 24 - 1 Sep 24
<b>Advancing Grade 4</b>			
J2406A4	Sun	10:00 am – 12:30 pm	2 Jun 24 - 1 Sep 24

**A5 - A8**

Tuition Fee: HK\$3,840 (\$960 × 4 installments)      Material Fee: HK\$480

<b>Advancing Grade 5</b>			
J2406A5A	Tue	7:40 – 10:10 pm	4 Jun 24 - 27 Aug 24
J2406A5B	Sat	12:40 – 3:10 pm	1 Jun 24 - 24 Aug 24
<b>** Advancing Grade 6</b>			
J2406A6A	Sat	3:20 – 5:50 pm	1 Jun 24 - 24 Aug 24
J2406A6B	Sat	6:00 – 8:30 pm	1 Jun 24 - 24 Aug 24
<b>** Advancing Grade 7</b>			
J2406A7A	Fri	7:40 – 10:10 pm	7 Jun 24 - 30 Aug 24
J2406A7B	Sun	12:40 – 3:10 pm	2 Jun 24 - 1 Sep 24
<b>** Advancing Grade 8</b>			
J2406A8	Thu	7:40 – 10:10 pm	6 Jun 24 - 29 Aug 24

**\*\* Current A5 - A7 students promoted to the next grade, the material fee for handouts is HK\$100.**

**INTENSIVE GENERAL JAPANESE COURSE**

**初級日語集中課程**

<b>Stage 1</b>		
J2406S1	Tuition Fee: HK\$10,600 (\$2,650 × 4 installments)	Material Fee: HK\$660
Mon, Tue, Thu & Fri	10:00 am – 1:15 pm	6 Jun 24 - 30 Aug 24
<b>Stage 2</b>		
J2406S2	Tuition Fee: HK\$11,400 (\$2,850 × 4 installments)	Material Fee: HK\$660
Mon, Tue, Thu & Fri	10:00 am – 1:15 pm	6 Jun 24 - 30 Aug 24

**INTENSIVE ADVANCING JAPANESE COURSE**


**進階日語集中課程**

<b>Stage 1</b>		
J2406AS1	Tuition Fee: HK\$12,600 (\$3,150 × 4 installments)	Material Fee: HK\$660
Mon, Tue, Thu & Fri	10:00 am – 1:15 pm	6 Jun 24 - 30 Aug 24

**JAPANESE COURSE FOR YOUNG PEOPLE**

**青少年日語課程**

<i>(12 - 16 years old)</i>		
J2406YG4	Tuition Fee: HK\$2,520 (\$630 × 4 installments)	Material Fee: HK\$350
Fri	5:00 – 7:30 pm	7 Jun 24 - 30 Aug 24
J2406YA2	Tuition Fee: HK\$3,560 (\$890 × 4 installments)	Material Fee: HK\$350
Fri	5:00 – 7:30 pm	7 Jun 24 - 30 Aug 24




**\* [For all Monday once-a-week classes](#)**

Please note that a lesson will be taken on **30 June (Sun)**  
**10am-12:30pm**

**Enrollment Starting Dates:**

- Beginner Grade 1 Course ~ **Starting from 2 May 2024 (Thu)**
- Placement Test ~ **Starting from 25 Apr 2024 (Thu)**



*\* Enrollment must be made at Pasona Education.*

*\* New Students enrolling into Grade 2 and above must take the placement test.*

<b>General Placement Test Dates:</b>	<b>Test Fee: HK\$90</b>
26 Apr 2024 – 17 May 2024	
<b>Advanced Placement Test Date:</b>	<b>Test Fee: HK\$90</b>
16 May & 17 May 2024	10:00 am – 9:00 pm

**2024 年 6 月 開課**
**Japanese Course 日本語**
**Jun 2024**
**進階日語課程  
Advancing Japanese Course**

完成初級日語課程或已修讀 250 小時以上之學員，均可報讀進階日語課程。本課程注重實踐。

This advancing course is for those who have completed our General Japanese Course or who have studied more than 250 hours of Japanese. This course will focus on practical Japanese.

Class : Advancing Grades 1 – 8  
Total Hours : 31.25 hours / grade

(Lesson = 30 hours / grade, Test = 1.25 hours / grade)

**初級 / 進階日語集中課程  
Intensive General / Advancing Japanese Course**

本課程編排跟晚間日語課程相同，由於課堂時間較為充裕，所以學員將有更多機會進行角色扮演、小組討論和下列課堂活動。學員通過密集式課程和課堂活動，不但可加強其日語會話的信心，同時也能讓他們體驗到真正的日本文化。本課程特別適合一些欲於短期內掌握日語的學員或有志留學日本之人士。

活動例如：  
 ■壽司派對  
 ■日式食品烹飪示範  
 ■日本禮儀示範  
 ■中日學員交流會等…

This course is an intensive version of the evening Japanese courses with additional time for role-plays, class discussions and activities to help learners gain fluency and understand more about Japanese culture. This is a course for students who want to learn Japanese quickly and it also prepares students for studying in Japan.

Activities such as :  
 ■ Sushi parties  
 ■ Japanese food cooking parties  
 ■ Japanese social etiquette  
 ■ Communication gatherings, etc...

Class : Intensive General Stage 1 & 2  
 : Intensive Advancing Stage 1 & 2

Total Hours : 144 hours / stage  
 (Lesson = 141.5 hours / stage, Test = 2.5 hours / stage)

**青少年日語課程  
Japanese Course For Young People**

*(12 – 16 years old)*

課程內容跟初級 / 進階日語課程相同。

This course is the same as the General / Advancing Japanese Course.

Class : General Grades 1 - 8  
 : Advancing Grades 1 - 8

Total Hours : 31.25 hours / grade  
 (Lesson = 30 hours / grade, Test = 1.25 hours / grade)

- 1) 上述費用是按照《教育（豁免）（提供非正規課程的私立學校）令》所訂明的條件收取。
- 2) 教育課程的費用總額須按每月等額計算。除第一期的費用外，每期的費用須在該教育課程進行期間的每月的首個上課日或之後收取。
- 3) 儘管上述第（2）點另有規定，校監可要求學生在不早於教育課程開始的一個月前繳付第一期費用，以註冊就讀該教育課程。
- 4) 凡學生每次所繳交的或代學生所繳交的一切款項，須由正式收據認收。學生應保留收據作為退款用途。
- 5) 如學校未能按預訂安排開辦有關課程，便應按照課程單張所載的退款政策及程序，向學生退回全部或部分費用。

- 1) Collection of the above fees is in accordance with the conditions stipulated in the Education (Exemption) (Private Schools Offering Non-Formal Curriculum) Order.
- 2) The inclusive fees for an educational course shall be calculated on an equal monthly basis. Other than the first installment, each installment of the fees shall be collected on or after the first school day of each month of the period during which the educational course is conducted.
- 3) Notwithstanding (2) above, the supervisor may require a pupil to register for an educational course by paying the first monthly installment not earlier than one month before the commencement of the educational course.
- 4) The payment of every sum of money by or on behalf of a pupil shall be acknowledged in writing on a proper form of receipt. Pupils should retain the receipts for refund purpose.
- 5) If the school fails to operate the course as scheduled, the school should give the pupils a full or partial refund in accordance with the refund policies and procedures stated in the course leaflet.





# PASONA

6月開課

The leading professional training institute since 1984

## 強化日語溝通課程



## Mastering Japanese Communication Course

Tuition Fee: HK\$4,480 (HK\$1,120 x 4 installments)			Material Fee HK\$400
Class Code	Day	Time	Duration
J2406M1A	Thu	7:40 - 10:10 pm	6 Jun 24 - 29 Aug 24
J2406M1B	Sat	12:40 - 3:10 pm	1 Jun 24 - 24 Aug 24
J2406M2	Sat	12:40 - 3:10 pm	1 Jun 24 - 24 Aug 24
J2406M3	Sun	10:00 am - 12:30 pm	2 Jun 24 - 1 Sep 24
J2406M5	Sat	3:20 - 5:50 pm	1 Jun 24 - 24 Aug 24
J2406M6	Sat	3:20 - 5:50 pm	1 Jun 24 - 24 Aug 24
J2406M7A	Fri	7:40 - 10:10 pm	7 Jun 24 - 30 Aug 24
J2406M7B	Sun	12:40 - 3:10 pm	2 Jun 24 - 1 Sep 24
J2406M8	Wed	7:40 - 10:10 pm	5 Jun 24 - 28 Aug 24

\* All classes -- Last session 1.25 hours for final test

\* Material fee for M1 and/or new students is HK\$400. Current students promoted to the next grade, the material fee for handouts is HK\$100.



## 強化日語溝通集中課程

## Intensive Mastering Japanese Communication Course



Class Code	Day	Time	Duration	Tuition Fee	Material Fee
J2406MS1	Mon, Tue, Thu, Fri	10:00 am - 1:15 pm	6 Jun 24 - 30 Aug 24	HK\$14,120 (HK\$3,530 x 4 installments)	HK\$600
J2406MS2	Mon, Tue, Thu, Fri	10:00 am - 1:15 pm	6 Jun 24 - 30 Aug 24	HK\$14,120 (HK\$3,530 x 4 installments)	HK\$600

\* J2406MS1 & J2406MS2 -- There will be a 15 minutes break.

\* Material fee for MS1 and/or new students is HK\$600. Current MS1 students promoted to the next grade, the material fee for handouts is HK\$300.

Placement Test Enrollment Date : 25 Apr 2024 (Thu) ~

Test Fee : HK\$90

Test Date & Time : 16 May & 17 May 2024

10:00 am - 9:00pm

- Enrollment must be made at Pasona Education.
- Non-Students enrolling on these courses must take a placement test.

Pasona Education Co. Limited  
 Registration No. : 28791  
 2/F, Vulcan House, 21-23 Leighton Road, Causeway Bay, HK  
 香港銅鑼灣禮頓道 21-23 號均峰商業大廈 2 字樓  
 Tel : (852) 2577 8002 Fax : (852) 2890 8160  
 Email : info@pasona.edu.hk Website : [www.pasona.edu.hk](http://www.pasona.edu.hk)





## 強化日語溝通課程

### Mastering Japanese Communication Course

#### 強化日語溝通課程

##### Mastering Japanese Communication Course

本課程適合已完成中級日語課程 Grade 8 或已通過日本語能力試驗 N2 之人士修讀。課程將透過有趣互動的課堂活動，幫助學員學習更多的實用日語，同時提昇溝通能力。完成課程後，學員將能夠對時事發表意見，表達日常生活中的個人感受，撰寫電郵和短訊，理解電視劇、報紙、雜誌和小說的內容，也會從課堂中獲得最新的日本新聞和潮流資訊。

This course is designed for people who have completed the Advanced Japanese Course Grade 8 or passed the Japanese Language Proficiency Test N2. The students will learn more practical Japanese expressions and increase their communication abilities through participating in interesting, interactive classroom activities. Upon completion of this course they will be able to give opinions on current events, express personal feelings on daily life, write emails and SMS, and understand TV dramas, newspapers, magazines and novels. They will also be updated on the latest Japanese news and trends.

Class : Grades M1 – M8

Total Hours : 1.25 hours / grade

#### 強化日語溝通集中課程

##### Intensive Mastering Japanese Communication Course

本課程編排跟晚間強化日語溝通課程相同，由於課堂時間較為充裕，所以學員將有更多機會進行角色扮演、小組討論和下列課堂活動。學員通過密集式課程和課堂活動，不但可加強其日語會話的信心，同時也能讓他們體驗到真正的日本文化。本課程特別適合一些欲於短期內掌握日語的學員或有志留學日本之人士。

活動例如：  
■日資公司、幼稚園、餐廳探訪  
■日式食品烹飪示範  
■壽司派對  
■日本禮儀示範  
■中日學員交流會等...

This course is an intensive version of the Mastering Japanese Communication Courses with additional time for role-plays, class discussions and activities to help learners gain fluency and understand more about Japanese culture. This is a course for students who want to learn Japanese quickly and it also prepares students for studying in Japan.

Activities such as:  
■ Visiting Japanese companies, kindergartens, restaurants...  
■ Japanese social etiquette  
■ Japanese food cooking parties  
■ Communication gatherings, etc...  
■ Sushi parties

Class : Intensive Mastering Stage 1 & 2

Total Hours : 144 hours / stage

#### 付款辦法

學員需即時辦理註冊手續，第一期學費請用現金或支票繳付，支票請書明收款人為「Pasona Education Co. Limited」；而第二、第三及第四期學費則用自動轉帳形式繳付。

#### 退款

除非學員所報讀的課程已被本校取消，否則學員已繳付的學費，本校恕不退還，也不能轉作為其他學期或其他課程的學費。

#### 颱風及暴雨警告

因颱風或暴雨警告而取消的課堂，我們將不會安排補課或退回該堂課的學費。

#### 網上課堂

如有任何特別情況（例如發生社會運動、爆發病毒等）引致本校未能開放校舍上課，本校保留將面授課堂改為網上課堂的權利。

#### Payment Methods

Students who enrol in our Japanese courses have to register at our school and pay the first installment in cash or by cheque (payable to "Pasona Education Co. Limited"). The second, the third and the forth installments will be made by auto pay.

#### Refunds

We regret that refunds are only possible if a course is cancelled. Otherwise, fees paid are neither refundable nor transferable to subsequent terms or other courses.

#### Typhoons and Rainstorms

We regret that we are unable to make up or refund fees for classes that are cancelled due to typhoons or rainstorms.

#### Online Lessons

In case of any special circumstances (such as social movements and the outbreak of any virus) and the school is unable to open our premises for classes, we reserve the right to provide these face-to-face-lessons via online meetings instead.

1. 上述費用是按照《教育（豁免）（提供非正規課程的私立學校）令》所訂明的條件收取。
  2. 教育課程的費用總額須按每月等額計算。除第一期的費用外，每期的費用須在該教育課程進行期間的每月的首個上課日或之後收取。
  3. 儘管上述第（2）點另有規定，校監可要求學生在不早於教育課程開始的一個月前繳付第一期費用，以註冊就讀該教育課程。
  4. 凡學生每次所繳交的或代學生所繳交的一切款項，須由正式收據認收。學生應保留收據作為退款用途。
  5. 如學校未能按預訂安排開辦有關課程，便應按照課程單張所載的退款政策及程序，向學生退回全部或部分費用。
1. Collection of the above fees is in accordance with the conditions stipulated in the Education (Exemption) (Private Schools Offering Non-Formal Curriculum) Order.
  2. The inclusive fees for an educational course shall be calculated on an equal monthly basis. Other than the first installment, each installment of the fees shall be collected on or after the first school day of each month of the period during which the educational course is conducted.
  3. Notwithstanding (2) above, the supervisor may require a pupil to register for an educational course by paying the first monthly installment not earlier than one month before the commencement of the educational course.
  4. The payment of every sum of money by or on behalf of a pupil shall be acknowledged in writing on a proper form of receipt. Pupils should retain the receipts for refund purpose.
  5. If the school fails to operate the course as scheduled, the school should give the pupils a full or partial refund in accordance with the refund policies and procedures stated in the course leaflet.