

2024年2月學期〔致M8學員〕

時間表

日期	程序	參考
4月29日	申請更改考試時間截止日期	1
5月14日	補考日期	1
5月22日起 12:00noon ~	報名日 請從這天起前往本校領取成績單。 如想升讀「特級日語溝通課程」，請選擇當時仍未滿額之班別，及以現金或支票繳付第一期學費。 〔先報先得，額滿即止〕	2
5月27日及5月28日 6:30pm – 8:30pm	核對試卷日 〔請於5月22日至5月26日登記〕	--

1. 申請補考

- 如未能在原定日期參加期末考試，請於4月29日或之前以書面形式〔請註明姓名、班別、聯絡電話和原因〕電郵至 info@pasona.edu.hk 岩波老師申請補考。
- 未能於指定補考日期〔5月14日〕補考之學員，請於申請信上寫上自行選擇的補考日期。

收費

在指定補考日期〔5月14日〕補考 = 每名學員 HK\$160
不在最後一堂或5月14日考試〔如獲批准〕= 每名學員 HK\$220

2. 報名日〔由5月22日起〕

請這天起前往本校領取成績單。如想升讀「特級日語溝通課程」，請選擇當時仍未滿額之班別，及以現金或支票繳付第一期學費。先報先得，額滿即止。

沒有考試的學員恕不能報讀「特級日語溝通課程」。

3. 備註

- a) 每班收生額會因應課室大小而變動，本校有權把數班合併為一班。
- b) 學員不能以電話或電郵方式查詢成績或報名。
- c) 如學員未能於指定日期返校，可委托親友前往本校代取成績單及繳付第一期學費。
- d) 如在開課後轉班，本校將收取行政費每次 HK\$230。

February 2024 Term (for the M8 Students)

Timetable

Date	Procedure	Ref.
29 April	Application Deadline for a Make-Up Test	1
14 May	Make-Up Test Day	1
22 May onwards 12:00noon ~	<u>Enrollment Day</u> Please come to our school to pick up your results from this day onwards. If you wish to move up to the “Special Upper Japanese Communication Course”, please choose an available class and pay the first installment of the tuition fee in cash or by cheque. (First-come first-served)	2
27 May & 28 May 6:30pm – 8:30pm	<u>Final Test Paper Checking Day</u> (Please register between 22 May and 26 May if you want to check your final test.)	--

1. Application for the Make-Up Test

- Email our Japanese Head Teacher, Ms. Iwanami (info@pasona.edu.hk), to apply for the make-up test by **29 April** and include your name, class, phone number and reason.
- If you are not available on the scheduled make-up test day (**14 May**), include your preferred make-up test day in your email.

Fees

HK\$160 per student if the make-up test is taken on **14 May** (the designated test date).

HK\$220 per student if the make-up test is taken on a date of your choice (with our Japanese Head Teacher’s approval).

2. Enrollment Day (Starting from 22 May)

Please come to our school to pick up your result slip from this day onwards.

If you wish to move up to the “Special Upper Japanese Communication Course”, please choose an available class and pay the first installment of the tuition fee in cash or by cheque. Seats are limited and enrollment is on a first-come first-served basis.

Unfortunately students who didn’t take the final test are not eligible to enroll in the “Special Upper Japanese Communication Course”.



P A S O N A

3. Remarks

- a) The number of students may be changed depending on the size of the classroom. We reserve the right to combine several classes into one.
- b) We are sorry but neither checking the final test result nor enrolling in a class by phone or by email is allowed.
- c) You can ask someone else to come to the school to pick up your result slip and register on your behalf should you be unable to come to the school on any of the designated dates.
- d) If you want to change to another class after the courses have started, an administration fee of HK\$230 per change will be charged.

Feb 2024 Term

Final Test Schedule

7 May Tuesday

7:30 – 8:50 pm	Grade	G1E	G1R	A4A
8:55 – 10:15 pm	Grade	G3C	G4B	G5A

8 May Wednesday

2:00 – 3:20 pm	Grade	G4C			
7:30 – 8:50 pm	Grade	G1Q	G2C	G5B	G6B
8:55 – 10:15 pm	Grade	G4D	G7B	M7	

9 May Thursday

7:30 – 8:50 pm	Grade	A1C	G1H	G8A
8:55 – 10:15 pm	Grade	A7	A8A	

10 May Friday

5:00 – 6:20 pm	Grade	YG3	YA1	
7:30 – 8:50 pm	Grade	G4E	G5D	A6A
8:55 – 10:15 pm	Grade	G2D	G8B	M6A

11 May Saturday

10:00 – 11:20 am	Grade	G8C	A1D	
11:25 am – 12:45 pm	Grade	G2E	G3F	M8
12:50 – 2:10 pm	Grade	A8B	M1	
2:15 – 3:35 pm	Grade	G1J	A4B	
3:40 – 5:00 pm	Grade	A2B	M4	
5:05 – 6:25 pm	Grade	G6C	A5A	M5
6:30 – 7:50 pm	Grade	G1K	A5B	

12 May Sunday

10:00 – 11:20 am	Grade	A2C	M2		
11:25 am – 12:45 pm	Grade	G6D	A3B		
12:50 – 2:10 pm	Grade	G1M	G2F		
2:15 – 3:35 pm	Grade	A6B	M6B		
3:40 – 5:00 pm	Grade	G1P	G3H	G4G	G5E G6E

13 May Monday

2:00 – 3:20 pm	Grade	G1A	G2A	
7:30 – 8:50 pm	Grade	G3A	G4A	G7A
8:55 – 10:15 pm	Grade	G1C	G2B	G6A



特級日語溝通課程

Special Upper Japanese Communication Course



	星期 Day	時間 Time	日期 Date	小時 / 堂 Hour / Session	學費 Tuition Fee	教材費 Material Fee
CSU(A)	Thu	7:10 - 8:10 pm	6 Jun 24 - 22 Aug 24	12 hours/12 sessions	HK\$2,520 (\$630 X 4 installments)	HK\$50
CSU(C)	Sat	10:00 am - 12:30 pm	1 Jun 24 - 17 Aug 24	30 hours/12 sessions	HK\$5,400 (\$1,350 X 4 installments)	HK\$100
CSU(D)	Thu	8:20 - 9:20 pm	6 Jun 24 - 22 Aug 24	12 hours/12 sessions	HK\$2,520 (\$630 X 4 installments)	HK\$50
CSU(E)	Sat	12:40 - 3:10 pm	1 Jun 24 - 17 Aug 24	30 hours/12 sessions	HK\$5,400 (\$1,350 X 4 installments)	HK\$100
CSU(F)	*Mon	7:40 - 10:10 pm	3 Jun 24 - 26 Aug 24	30 hours/12 sessions	HK\$5,400 (\$1,350 X 4 installments)	HK\$100

*CSU(F): Please note that a lesson will be taken on **30 June (Sun) 10:00am – 12:30pm.**

上級コースが終わったけれど、うまく自分の気持ちを伝えられない、複雑なことが話せない、論理的にまとめられない、わかりやすく話が伝えられない、相手によってどう言葉を使い分けたいかわからない、まだ日本のテレビ番組を字幕なしでは見られない、小説やエッセーを日本語だけで読めるようになりたい…等の悩みをお持ちの方のためのトレーニングするコースです。

This course emphasizes speaking skills. You should join...

...**IF** you have completed the "Mastering Japanese Communication Course"
BUT you still feel...

- unable to fully express yourself
- unable to describe complicated situations
- unable to deliver an organized speech
- unable to express your opinions concisely
- unable to choose the best word for the situation

本課程注重說話技巧, 你可參加...

...**如果你**已經完成了「強化日語溝通課程」**但仍**然覺得...

- 不能順暢地表達自己的想法
- 不能描述複雜話題
- 不可以有條理地組織一段說話
- 不能精簡扼要地表達重點
- 不懂得如何運用適當的用詞在不同的場合與不同的人溝通

...**IF** you **WANT**...

- to learn everyday conversational Japanese
- to find out about the latest trends from Japanese TV
- to be able to really understand the depth and complexity of Japanese novels and essays.

...**如果你**希望...

- 學習日常日語會話
- 從日本電視節目中緊貼日本最新潮流
- 能深入理解日本小說及文章

* **Admission Requirement : Pasona student finished M8 or Intensive MS2**

* **Non-Students enrolling on these courses must have placement test.**

* **Enrollment must be made at Pasona Education.**

Placement Test Enrollment Date : 25 Apr 2024 (Thu) ~
Test Fee : HK \$90
Test Date & Time : 16 May & 17 May 2024 10:00 am – 9:00 pm



特級日語溝通課程 Special Upper Japanese Communication Course

付款辦法

學員需即時辦理註冊手續，第一期學費請用現金或支票繳付，支票請書明收款人為「Pasona Education Co. Limited」；而第二、第三及第四期學費則用自動轉帳形式繳付。

退款

除非學員所報讀的課程已被本校取消，否則學員已繳付的學費，本校恕不退還，也不能轉作為其他學期或其他課程的學費。

颱風及暴雨警告

因颱風或暴雨警告而取消的課堂，我們將不會安排補課或退回該堂課的學費。

網上課堂

如有任何特別情況引致本校未能開放校舍上課，本校保留將面授課堂改為網上課堂的權利。

Payment Methods

Students who enrol in our Japanese courses have to register at our school and pay the first installment in cash or by cheque (payable to “Pasona Education Co. Limited”). The second, the third and the fourth installments will be made by auto pay.

Refunds

We regret that refunds are only possible if a course is cancelled. Otherwise, fees paid are neither refundable nor transferable to subsequent terms or other courses.

Typhoons and Rainstorms

We regret that we are unable to make up or refund fees for classes that are cancelled due to typhoons or rainstorms.

Online Lessons

In case of any special circumstances and the school is unable to open our premises for classes, we reserve the right to provide these face-to-face-lessons via online meetings instead.

1. 上述費用是按照《教育〔豁免〕〔提供非正規課程的私立學校〕令》所訂明的條件收取。
2. 教育課程的費用總額須按每月等額計算。除第一期的費用外，每期的費用須在該教育課程進行期間的每月的首個上課日或之後收取。
3. 儘管上述第〔2〕點另有規定，校監可要求學生在不早於教育課程開始的一個月前繳付第一期費用，以註冊就讀該教育課程。
4. 凡學生每次所繳交的或代學生所繳交的一切款項，須由正式收據認收。學生應保留收據作為退款用途。
5. 如學校未能按預訂安排開辦有關課程，便應按照課程單張所載的退款政策及程序，向學生退回全部或部分費用。

1. Collection of the above fees is in accordance with the conditions stipulated in the Education (Exemption) (Private Schools Offering Non-Formal Curriculum) Order.
2. The inclusive fees for an educational course shall be calculated on an equal monthly basis. Other than the first installment, each installment of the fees shall be collected on or after the first school day of each month of the period during which the educational course is conducted.
3. Notwithstanding (2) above, the supervisor may require a pupil to register for an educational course by paying the first monthly installment not earlier than one month before the commencement of the educational course.
4. The payment of every sum of money by or on behalf of a pupil shall be acknowledged in writing on a proper form of receipt. Pupils should retain the receipts for refund purpose.
5. If the school fails to operate the course as scheduled, the school should give the pupils a full or partial refund in accordance with the refund policies and procedures stated in the course leaflet.